



4. John Pounds Community Trust – role description for Trustees

The overall responsibility of the Board of Trustees of John Pounds Community Trust is to direct the affairs of the organisation, ensuring that it is solvent, well run and delivering the outcomes for which it has been set up.

A Trustee has the following duties:

- To ensure that the organisation complies with the Memorandum and Articles of Association
- To ensure that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations
- To ensure that the organisation pursues its charitable objects as defined in its governing document
- To ensure the organisation uses its resources exclusively in pursuance of its objects
- To ensure that the organisation's strategic direction, values and activities remain true to its objects
- To set or approve policies, plans and budgets and to evaluate performance against agreed targets
- To monitor the Centre Directors performance
- To act within the organisation's Equal Opportunities, Health and Safety and other relevant policies
- To ensure the solvency and financial stability of the organisation
- To safeguard the reputation and values of the organisation
- To protect and manage the property of the charity and to ensure the proper investment of the charity's funds
- To ensure the effective and efficient administration of the organisation
- To use specific knowledge or experience to help the Board reach sound decisions, by scrutinising papers, leading discussions, focusing on key issues and providing guidance on new initiatives